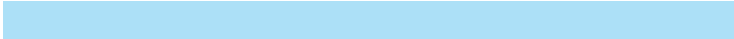






training
prospectus

an overview of our learning and development programmes



-  personal development
-  appraisal and revalidation
-  leadership
-  teaching, supervision and assessment
-  business and financial management

overview

Our courses

The aim of this prospectus is to provide you with an overview of Miad's full range of learning and development solutions. More detailed information about any aspect of our courses is available via our website, www.miaduk.com, or by calling our support hotline on 01189 036363. You can use this number or email us on info@tle-miad.com if you have any questions or wish to meet with one of the Miad team to discuss your specific needs.

If you would like to book one of our courses, please contact us using our support hotline number or email address. You can also book any of our e-learning courses online via our Miad learning direct facility. It's so quick and easy, and you have the added advantage of being able to get going on your course as soon as you receive your login details.

We look forward to hearing from you!

Learning takes many forms



learning

Sometimes nothing beats a good old fashioned classroom workshop.

Face-to-face learning and interaction between delegates is vital for certain subjects and simply can't be replaced.



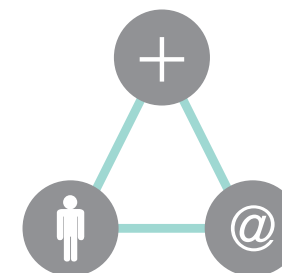
e-learning

Some subjects lend themselves well to e-learning. Providing knowledge via on-line modules that can be accessed anytime, anywhere is both cost effective and allows delegates the flexibility to choose when they learn.



blended
learning

For many training programmes a blended learning approach, which combines an element of e-learning with a workshop, provides the best possible solution.



extended
learning

So what of the future? Our new extended learning approach aims to bridge the gap between learning and the workplace. Via post course practical assignments and through technology enabled learning reinforcement tools we have added a new dimension to learning.

personal development

	Course narrative	Learning route	Target audience	Duration	External CPD	Additional information
PD01e	Career development	e-learning	Educational supervisors	2 hours	4	
PD03w	From foundation to specialty	Workshop	F2 doctors	2 days	10	
PD04w	Negotiating and influencing skills	Workshop	All doctors	½ or 1 day	3 or 5	
PD05w	CESR and article 14	Workshop	SAS doctors	1 day	5	
PD06w	Advanced communication skills	Workshop	All doctors	1 day	5	
PD07w	Communication skills	Workshop	All doctors	½ day	3	
PD08w	Time management	Workshop	All doctors	½ day	3	
PD09w	Secret of my Success	Workshop	Senior managers	1 day	n/a	
PD10e	Career development for dentists	e-learning	Educational supervisors	2 hours	2 hours of CPD	
PD11w	Progression through Threshold Two	Workshop	SAS doctors	1 day	5	



appraisal and revalidation

	Course narrative	Learning route	Target audience	Duration	External CPD	Additional information
A001e	Appraisal for doctors	e-learning	All doctors	2 hours	4	
A001b	Appraisal for appraisers	Blended learning	All doctors	½-day workshop 2 hours e-learning	7	
A001w	Appraisal for appraisers	Workshop	All doctors	1 day	5	
A002e	Appraisal of junior doctors	e-learning	Educational supervisors	2 hours	4	
A004e	Appraisal of trainee dentists	e-learning	Educational supervisors	2 hours	2 hours of CPD	
A006w	Responsible officer training	Workshop	Responsible officers	½-day workshop	3	1:1 coaching
A008w	Appraisal for appraisers - top-up	Workshop	All doctors	½-day workshop	3	

leadership

Code	Course narrative	Learning route	Target audience	Duration	External CPD	Additional information
L001w	Leading change	Workshop	All doctors	1 day	5	
L002e	Leadership for foundation and early years	e-learning	F2s, Core Medical Trainees 1, 2 & 3	3 hours	4	
L003e	Leadership for StRs and SpRs	e-learning	StRs/SpRs	4 hours	4	
L003b	Leadership for StRs and SpRs	Blended learning	StRs/SpRs	2-day workshop 4 hours e-learning	14	MiRo included
L003w	Leadership for StRs/SpRs	Workshop	StRs	3 days	15	ILM accredited
L004b	Leadership, education and revalidation	Blended learning	SAS doctors	3-day workshop 6 hours e-learning	23	MiRo included ILM accredited
L004w	Leadership, education and revalidation	Workshop	SAS doctors	5 days	25	MiRo included ILM accredited
L005w	Leadership, managing people and building teams	Workshop	All doctors	1 day	5	
L006w	Leadership and management programme for new consultants	Workshop	New consultants	10 days	50	MiRo included ILM accredited

courses

leadership

Code	Course narrative	Learning route	Target audience	Duration	External CPD	Additional information
L007w	Leading the way	Workshop	SAS doctors	3 days	15	MiRo included ILM accredited
L007b	Leading the way	Blended learning	SAS doctors	1-day workshop 2 hours e-learning	9	MiRo included
L007e	Leading the way	e-learning	SAS doctors	2 hours	4	
L008w	Foundation in leadership	Workshop	StRs/SpRs	1 day	5	
L011b	Striving for excellence	Blended learning	StRs/SpRs	4 days over 6 months 4 hours e-learning	24	MiRo included ILM accredited
L012w	Leading and managing in challenging times	Workshop	All doctors	1 day	5	
L013w	Doctors dealing with challenging staff	Workshop	All doctors	1 day	5	
L014w	Managing conflict and influencing skills	Workshop	All doctors	1 day	5	

leadership

Code	Course narrative	Learning route	Target audience	Duration	External CPD	Additional information
L015w	Leading edge med ed	Workshop	Medical education managers	4 days	n/a	

COURSES

teaching, supervision and assessment

Code	Course narrative	Learning route	Target audience	Duration	External CPD	Additional information
T001w	Career guidance	Workshop	Consultants	½ day	3	
T002w	Clinical supervision	Workshop	Clinical supervisors	½ day	3	
T003w	Educational supervision	Workshop	Educational supervisors	1 day	5	
T003e	Educational supervision	e-learning	Educational supervisors	2½ hours	4	
T004e	Faculty development	e-learning	Consultants with a special interest in training	1 hour	4	
T004b	Faculty development	Blended learning	Consultants with a special interest in training	2-day workshop 1 hour e-learning	14	MiRo included ILM accredited
T005w	Mentoring and coaching	Workshop	Consultants and SAS doctors	1 day	5	
T006b	Supervising trainees	Blended learning	Educational supervisors	4-hour workshop 8 hours e-learning	24	
T007w	Teaching and learning	Workshop	All doctors	1 day	5	

teaching, supervision and assessment

	Course narrative	Learning route	Target audience	Duration	External CPD	Additional information
T008b	Supervising dentist trainees	Blended learning	Educational supervisors	½-day workshop 10 hours e-learning	14 hours of CPD	
T009w	Teaching, presentation and facilitation skills	Workshop	All doctors	1 day	5	
T0010w	Train the trainer	Workshop	Consultants	1 day	5	
T011w	Extended train the trainer	Workshop	Consultants	3 days	15	
T012e	Workplace based assessment	e-learning	Educational supervisors	2 hours	4	
T012w	Workplace based assessment	Workshop	Educational supervisors	1 day	5	
T013e	Workplace based assessment for assessors	e-learning	Assessors	2 hours	4	
T014e	Trainees in difficulty	e-learning	Educational supervisors	1 hour	4	
T015w	Managing the trainee in difficulty	Workshop	Educational supervisors	1 day	5	
T016e	Workplace based assessment for dentists	e-learning	Educational supervisors	2 hours	2 hours of CPD	

teaching, supervision and assessment

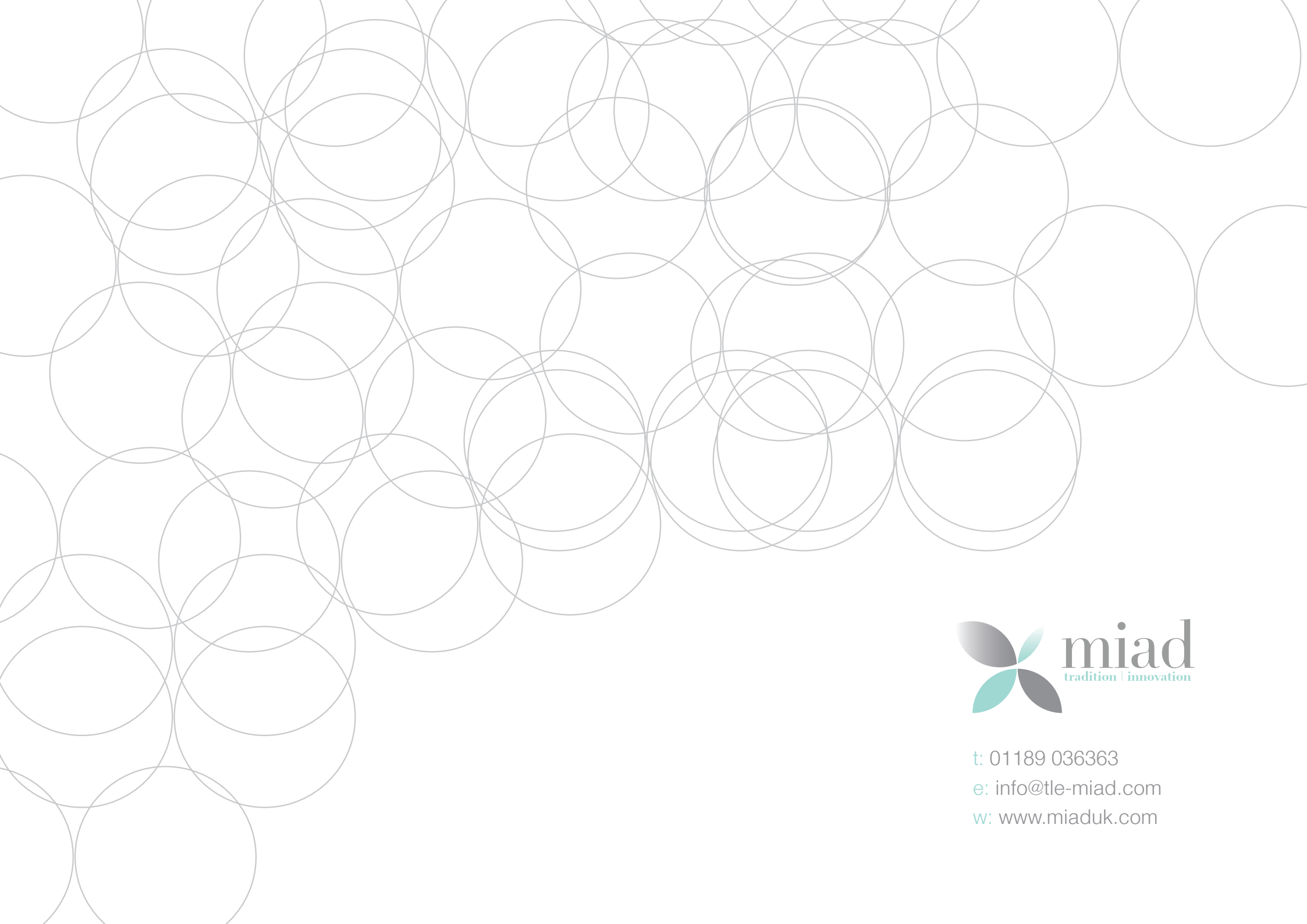
	Course narrative	Learning route	Target audience	Duration	External CPD	Additional information
T017e	Educational supervision for dentists	e-learning	Educational supervisors	2 hours	2 hours of CPD	
T018e	Trainee dentists in difficulty	e-learning	Educational supervisors	2 hours	2 hours of CPD	
T019w	Training and assessment for educational and clinical supervisors	Workshop	Educational supervisors/ Clinical supervisors	½ day	3	
T020w	Balancing training needs with clinical care: Educational supervision Parts 1 and 2	Workshop	All doctors	2 half day workshops (although may be completed as one if required)	6 external CPD points (3 external CPD points allocated to each halfday attended).	

courses

business and financial management

	Course narrative	Learning route	Target audience	Duration	External CPD	Additional information
M001w	Clinical governance, incorporating clinical audit	Workshop	All doctors	1 day	5	
M002w	Diversity and equal opportunities	Workshop	All doctors	½ day	3	
M003w	Finance and business planning	Workshop	All doctors	½ day	3	
M004w	Interview skills	Workshop	F2s	1 day	5	
M005w	Job planning and negotiation skills	Workshop	All doctors	1 day	5	
M005e	Job planning for clinicians	e-learning	All doctors	2 hours e-learning	4	
M006w	Organisational capabilities	Workshop	All doctors	1 day	5	
M008w	Recruitment and selection	Workshop	Consultants	½ or 1 day	3/5	
M009b	Service improvement and delivery	Blended	All doctors	1-day workshop 4 hours e-learning	9	
M010w	Interview skills, preparing for your consultant post	Workshop	Consultants	1 day	5	
M011e	Job planning for clinical directors	e-learning	Clinical directors	2 hours e-learning	4	

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